

# Custom Sound Entertainment

Phone: (780) 718-2422 Email: scott@customsound.ca

## SERVICE AGREEMENT (CONTRACT)

Contracting organization or party: \_\_\_\_\_  
(for weddings please list full names of bride/groom)

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Event date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Day of week: SU MO TU WD TH FR SA (circle one)

Equipment set-up time: \_\_\_\_\_ Dinner music start time: \_\_\_\_\_

(Allow one hour prior to guest arrival time)

Dance starting time: \_\_\_\_\_

Guest arrival time: \_\_\_\_\_

Dance ending time: \_\_\_\_\_

Approximate crowd size: \_\_\_\_\_

Age range of crowd: \_\_\_\_\_

Address of event: \_\_\_\_\_ County: \_\_\_\_\_

Hall phone (if any): \_\_\_\_\_ Hall contact person: \_\_\_\_\_

Comments: \_\_\_\_\_

**Cost:** Up to \_\_\_\_\_ hours of uninterrupted entertainment will be provided for the fee... \$ \_\_\_\_\_

### Extra add ons:

+ Deluxe Light/Sound System \$ \_\_\_\_\_

+ Ceremony Yes ? No \$ \_\_\_\_\_

+ Other: \_\_\_\_\_ \$ \_\_\_\_\_

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= Cost for your Fun-Filled and Entertaining event \$ \_\_\_\_\_

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- Retainer's fee to reserve your event (enter amount, minimum \$300.00) \$ \_\_\_\_\_

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= Total balance due (a minimum of 7 days prior to your event) \$ \_\_\_\_\_

**NOTE: Optional gratuity is not included in fee and should be based upon entertainer's performance.**

If this Service Agreement is acceptable to you, please sign and date below and then return this Agreement along with your retainer's fee **within 2 weeks**. A photocopy of this Agreement will be returned to you for your records, along with our signature, once we receive your retainer's fee and signed Agreement.

Client's signature: \_\_\_\_\_ Entertainer's signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Retainer's fee Terms:** Custom Sound Entertainment agrees to provide a Fun-Filled and Entertaining event for the organization or party on the indicated date, time, location and for the fee listed on the previous page. Note: An advance retainer's fee of \$300.00 is required in order to reserve the date of your event. You may pay more than \$300.00, which will be subtracted from your outstanding balance or you may pay the entire amount if you desire. Also, the **\$300.00 minimum retainer's fee is non-refundable** in case of cancellation by the contracting party (you).

**Booking Payment Methods:** You may pay the total balance at booking time, so that there remains no outstanding balance or you may pay the \$300.00 retainer's fee with the remainder to be paid in on the day of event. We accept E-transfer and or cash.

**Make checks or money orders payable to: Scott Atkinson.**

**Returned check penalty: All returned checks will result in a \$40.00 penalty fee.**

**Overtime: At your event, each additional hour of Entertainment will be \$100.00 per hour.  
OVERTIME MUST BE PAID UP FRONT, PRIOR TO THE START OF OVERTIME!**

**Final Payment of Balance Due (please read carefully for full understanding):**

**Note:** Final payment must be made in full (7 days) prior to the date of your event.

**Additional Terms:**

Notice of 24 hours from the start time of the event must be given by either party in the event of a cancellation for any reason. Failure to notify us within 24 hours of your event of cancellation will result in a **100%** penalty of the entire balance of the event and will be due to **Custom Sound Entertainment**. The reason for cancellation of your event will be considered by **Custom Sound Entertainment** and a decision will be made to determine if the balance due will be discounted or waived. If the starting time of your event is delayed because of circumstances beyond the control of **Custom Sound Entertainment**, such as hazardous weather, poor road conditions, mechanical problems, acts of God, War, fire, or any uncontrollable reasons, **Custom Sound Entertainment** will attempt to fulfill this Service Agreement by adjusting the time or the fee accordingly, in order to satisfy you. In addition, **any event cancelled by you within 30 days of your event will result in ½ of the total balance of the event due payable to Showtime Entertainment.**

**Custom Sound Entertainment** shall not be liable for any damage, loss or injury to any person or property (including customer) arising out of or resulting from any act of omission of **Custom Sound Entertainment**, except such as may result from **Custom Sound Entertainment** negligence or willful misconduct **Custom Sound Entertainment** shall not be liable for any amount that would exceed the amount of the retainer's fee **Custom Sound Entertainment** will not tolerate inappropriate behavior of attending guests. Any such behavior that might cause harm to the equipment and/or staff **Custom Sound Entertainment** may warrant immediate termination of the event, with no refund of any fees by **Custom Sound Entertainment** and the entire event balance due still to be payable to **Scott Atkinson**

By signing this agreement, you also give **Custom Sound Entertainment** the right to take pictures and/or video tape your event in which we may use for promotional and other business purposes, unless you indicate to us in advance that this is not allowed. **Custom Sound Entertainment** reserves the right to allow entertainer trainees to attend the event for the further development of trainee's skills. Also, entertainers should not be expected to release tables for dinner one by one or be required to move tables, chairs, dance floor etc... before, during or after the event.

**NOTE: Optional gratuity is not included in fee and should be based upon entertainer's performance.**

**Requirements:**

We require the following at each event: 1 - Standard AC Outlet (with 2 plugs), 1 - 6 to 8 foot table (preferably skirted) and a **minimum of 5feet** between the wall and the dance floor to set up our equipment. Thanks!!!

If this Service Agreement is acceptable to you, please sign and date on the other side of this Service Agreement and then return it along with your retainer's fee (or entire balance) **within 2 weeks to reserve your date**. Your Event Planner(s), if applicable, may be returned also, if completed, but must be returned no later than one month prior to your event. A photocopy of this Service Agreement will be returned to you for your records, once we receive your retainer's fee and signed Agreement. **Note:** If you need more time, please feel free to contact us.